



Employment Application

Name	First Last MI	Date	Date		
Address	Address				
City	City	State	ST	Zip Code	Zip
Phone Number	Phone	Email	Email		
Social Security No	Social				
Date Available	Start Date	Desired Salary/Rate of Pay	Pay		
Position Applied for	Position				
Are you a citizen of the United States?	Choose an item.	If NO, are you authorized to work in the U.S.?	Authorized		
Have you worked for this company?	Choose one	If YES, when?	Date		
Have you ever been convicted of a felony in the last 7 years?	Felony				
If YES, please explain	Explain				

Education

High School	High School	City	City	State	ST
Graduation Date	Date	Did you Graduate?	Date		
College	College	City	City	State	ST
Graduation Date	Date	Did you Graduate?	Date		
Degree	Degree				
Other	Other	City	City	State	ST
Graduation Date	Date	Did you Graduate?	Date		
Degree	Degree				

References

Please list three Professional References.

Name	First Last	Relationship	Relationship
Company	Company	Phone	Phone
Years Known	Years Known		
Name	First Last	Relationship	Relationship
Company	Company	Phone	Phone
Years Known	Years Known		
Name	First Last	Relationship	Relationship
Company	Company	Phone	Phone
Years Known	Years Known		

Previous Employment

Company	Company	Phone	Phone		
City	City	State	ST	Supervisor	Sup
Job Title	Title	Stating Pay	StPay	Ending Pay	EndPay
Responsibilities	Responsibilities				
Start Date	Start	End Date	End		
Reason for Leaving	Leaving				
May we contact your previous supervisor for a reference?	Contact				
Company	Company	Phone	Phone		
City	City	State	ST	Supervisor	Sup
Job Title	Title	Stating Pay	StPay	Ending Pay	EndPay
Responsibilities	Responsibilities				
Start Date	Start	End Date	End		
Reason for Leaving	Leaving				
May we contact your previous supervisor for a reference?	Contact				
Company	Company	Phone	Phone		
City	City	State	ST	Supervisor	Sup
Job Title	Title	Stating Pay	StPay	Ending Pay	EndPay
Responsibilities	Responsibilities				
Start Date	Start	End Date	End		
Reason for Leaving	Leaving				
May we contact your previous supervisor for a reference?	Contact				

Military Service

Branch	Branch	From	Date	To	Date
Rank at Discharge	Rank	Type of Discharge	Discharge		
If other than honorable, explain	Honorable, Explain				

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that the employer follows an "employment at will" policy; in that I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless that charge is specifically authorized in writing by the CEO of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all person hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial or employment.

I understand that this application will be active for a period of six months; after that time, if I wish to be considered for employment, I must submit a new application.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers and in interviews. I authorize all individuals, schools and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I understand, if hired, that there is a 13-week evaluation period from the time of my hire to evaluate my performance.

Signature	Sign	Date	Date
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WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status